



Ferry Road, Teddington TW11 9NN Tel: 020 8977 7558 [www.landmarkartscentre.org](http://www.landmarkartscentre.org)

## BELL ROOM HIRE 2021

**Location:** Based on the ground floor and south side of the Landmark Arts Centre, a Grade II\* listed 19<sup>th</sup> century former church building. A spacious square room used formerly as the choir room. A large cast iron bell mounted high up as a special decorative feature gives this room its name. Dimensions: 7.60m x 6.0metres / 45 square metres.

**Facilities:** Windows providing natural day light with roller blinds on lower half offering privacy if required. Light wood effect, high quality Harlequin flooring. Up-lighting suitable for art classes; sixteen power sockets; central heating and cleaning included. Access to toilet and kitchen facilities. Tables, chairs, extension leads, and a flipchart can be provided.

**Suitable for:** Baby and toddler activities, art and leisure courses, workshops, lifestyle courses, yoga and meditation, after school clubs, meetings, small receptions/private parties and seminars.

**Accessibility:** Ground floor location with disabled access via an entry ramp. Disabled toilet facilities available for wheelchair users or for those with limited mobility. Please discuss any special needs requirements at the point of booking. Extremely limited on-site parking but free parking is available in adjacent residential roads. Disabled parking for blue badge holders can be reserved upon request in advance and subject to availability.

**Capacity:** Maximum 35 people at any time for a standing reception.  
Classroom style: 10-12 people.  
Theatre style: 25 people

**Hire Charge:** Ad-hoc bookings: **£30.00 p/hr.**  
Regular term bookings, min. 10 weeks with 20% discount: **£24.00 p/hr**  
There is a minimum hire time of 1 hour for weekday bookings and 3 hours for weekend bookings and there may be an additional charge for extra Landmark staff if required. Please ensure that you allow adequate set up and clearance time when making a booking.

**Payments:** Payment in advance of booking as per terms and conditions.  
We accept payment by BACS, cheque, debit card or in cash at our office.

**PHOTO GALLERY: THE BELL ROOM**



