

LANDMARK ARTS CENTRE LTD

To: Directors
Members
Independent Examiner

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1st September 2020

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that an Annual General Meeting of Landmark Arts Centre Ltd will be held
online via Zoom on

Thursday 24 September at 6.30 pm.

A G E N D A

1. Welcome & Apologies for Absence
2. Approval of 2019 AGM Minutes
Note: Copies of the Minutes will be available on the Landmark Arts Centre website in the About Us section or from the office one week prior to the meeting
3. Chair's Report
4. Acceptance of Annual Report and Accounts for 2019-20
Note: Copies of the accounts will be available on the Landmark Arts Centre website in the About Us section or from the office one week prior to the meeting
5. Appointment or re-appointment of Directors
6. Appointment of Independent Examiner
7. Arts Centre Manager's Report

We hope that you will be able to attend, please RSVP to Francesca Messina via
francesca@landmarkartscentre.org A link to the online AGM will be sent to you no later than 5pm
Wednesday 23rd September.

If you cannot attend please complete and return the enclosed Proxy Voting Form before 5pm Wednesday
23rd September, either by post or email.

John Perry - Company Secretary

Landmark Arts Centre Ltd
Charity No: 1047080
Registered in England No. 3061090
VAT Registration No: 292910880