

LANDMARK ARTS CENTRE LTD

To: Directors
Members
Independent Examiner

Ferry Road, Teddington,
Middlesex, TW11 9NN
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10th September 2018

NOTICE OF ANNUAL GENERAL MEETING

Notice is hereby given that an Annual General Meeting of Landmark Arts Centre Ltd will be held at the Landmark Arts Centre, Ferry Road, Teddington, TW11 9NN on

Thursday 11 October 2018 at 6.30 pm.

A G E N D A

1. Welcome & Apologies for Absence
2. Approval of 2017 AGM Minutes
Note: Copies of the Minutes will be available on the Landmark Arts Centre website in the About Us section or from the office one week prior to the meeting
3. Chair's Report
4. Acceptance of Annual Report and Accounts for 2017-18
Note: Copies of the accounts will be available on the Landmark Arts Centre website in the About Us section or from the office one week prior to the meeting
5. Appointment or re-appointment of Directors
6. Board Roles.
7. Appointment of Independent Examiner
8. Arts Centre Manager's Report

SHORT BREAK, DURING WHICH DRINKS AND NIBBLES WILL BE SERVED, FOLLOWED BY OUR GUEST SPEAKER - CATHERINE PARRY-WINGFIELD, CHAIR OF TURNER'S HOUSE.

Refreshments kindly sponsored by Palmers Solicitors.

We hope that you will be able to attend; please RSVP to Wendy Miles at the Landmark office: 020 8977 7558 or via wendy@landmarkartscentre.org If you cannot attend please complete and return the enclosed Proxy Voting Form.

John Perry - Company Secretary

Landmark Arts Centre Ltd
Charity No: 1047080
Registered in England No. 3061090