

LANDMARK ARTS CENTRE LIMITED

**MINUTES of Annual General Meeting held on Monday 28th November 2016
in The Landmark Arts Centre, Ferry Road, Teddington, TW11 9NN at 6.30pm**

MEMBER'S PRESENT :

Barbara Shorter Beckwith (BSB) (Chair)
John Perry (JSP) (Company Secretary)

In Attendance :

George Hunter (GH)) Trustees
Donna McDonald (DM))

Lesley Bossine (LB)(Art Centre Manager) – non-voting
12 members as per list taken at the door

In addition 15 Proxies had been received from members, 14 naming the
Chairman of the meeting and one the Company Secretary.

1. WELCOME AND APOLOGIES FOR ABSENCE

There were apologies for absence from Joan Child (Trustee) and 6 other members as per the list lodged with the Company Secretary.

BSB introduced herself as the Chairman for the evening and explained that she and DM were co-chairing in the period after Tony Nieper's sad death. She would say more in her report under item 3 below.

2. APPROVAL OF 2015 AGM MINUTES

It was proposed by Martin Johnson and seconded by Liz Johnson that these be approved and that was agreed unanimously.

3. CHAIR'S REPORT

BSB delivered her report, a copy of which is attached to these Minutes.

4. ACCEPTANCE OF ANNUAL REPORT AND ACCOUNTS FOR 2015/16

There were no further questions that had not been covered in BSB's Chair's report and after DM proposed and JSP seconded the accounts were approved unanimously.

5. APPOINTMENT OR RE-APPOINTMENT OF DIRECTORS

JSP took the Chair for this item and item 6 below. He explained that the directors of the company retired by rotation and this year Joan Child and BSB retired but are eligible for re-election and they were re-elected by acclaim at the meeting. JSP then explained that 2 new volunteers had come forward to fill the vacancies on the Board of Trustees and it was the Board's recommendation to the AGM that both should be appointed. They are Siân Morgan who has spent a lifetime in arts and education and

many years within the Civil Service and experienced in the workings of local authorities, and Jeremy Stubbs whose career speciality was advertising and marketing with Unilever. Both addressed the meeting, introduced themselves and gave the members a short biography. It was agreed by the meeting again by acclaim that they should be appointed full trustees as their expertise and experience in their particular subjects were great assets to the Board.

6. APPOINTMENT OF INDEPENDENT EXAMINER

JSP explained that Lindeyer Francis Furguson (LFF) had acted as Independent Examiner for last year's accounts and were willing to do the same again. The procedure last year had gone very efficiently and the Board's recommendation was that they should be re-appointed for the current year. JSP proposed this, GH seconded and the Meeting agreed unanimously to appoint LFF as the Independent Examiner.

7. ARTS CENTRE MANAGER'S REPORT

LB gave her annual report, a copy of which is attached to these Minutes.

At the end of the meeting, BSB wound up proceedings with formal thanks to LB whose creative energy is crucial to the successful working of The Landmark Arts Centre and to all her staff who put in a huge effort. Many of the artists and groups appearing have been heard to say that this is a friendly venue to which they are happy to come back and they are well treated by all concerned; this is very encouraging and long may it continue. She thanked the members for turning out on such a cold November evening and announced that the AGM next year, because of more efficient accounting procedures, could take place much earlier in the summer and the date has already been fixed for Thursday 13 July 2017.

The formal meeting closed at 7.50 after which the members enjoyed a glass of wine and nibbles kindly sponsored by Palmers Solicitors of Kingston.